



Effective July 1, 2016

Subscription Order

To Our Valued East Pasadena/East San Gabriel/East Arcadia/Royal Oaks:

In 2008, the County of Los Angeles Board of Supervisors awarded Burrtec Waste Industries, Inc. (Burrtec) with a franchise to provide residential trash collection services in the East Pasadena/East San Gabriel/East Arcadia/Royal Oaks unincorporated communities. The term of this franchise is 7 years with three 1-year renewal options for a potential total contract term of ten years. The initial term commenced June 1, 2008 and ended May 31, 2015. Public Works renewed this franchise under the second renewal option year, effective June 1, 2016, unless it is terminated earlier as described in the enclosed Customer Bill of Rights or the franchise is terminated by the County.

We will charge all our customers the rates shown on this subscription order. Please take a moment to note the rates and standard services you will be offered below. The services and corresponding rates listed below are for services for which you are subscribed, effective July 1, 2016. To request additional services or if you have any questions or concerns, please do not hesitate to call Burrtec customer service department, Monday thru Friday 8 am to 5 pm at 1-800-325-9417.

STANDARD SERVICES / billed quarterly:	once a week collection	\$65.61/quarter	(\$21.87/month)
	billed quarterly: twice a week collection (Days may vary)	\$104.91/quarter	(\$34.97/month)

25% Senior Discount ⁽¹⁾:	once a week collection:	\$49.21/quarter	(\$16.40/month)
	twice a week collection:	\$78.68/quarter	(\$26.23/month)

(1) 25% Senior Discount for residents who meet the following criteria: head of household, 62 or older, and who either (a) qualify for utility rate discounts based on financial need or (b) generate small amounts of waste and use a 32-gallon cart for trash.

Standard household family services include:

- ✓ Once-a-week (twice a week if you have selected this service) automated trash and recycling collection service
- ✓ One 96 gallon refuse cart
- ✓ One 96 gallon green waste cart
- ✓ One 96 gallon commingled recyclables cart
- ✓ One extra green waste container or one extra recyclables container, or both, free of charge upon request
- ✓ Free holiday tree collection services
- ✓ Annual curbside clean-up events (including certain electronic devices)
- ✓ On-call collection of bulky items and certain electronic devices in unlimited quantities (two collections per year)
- ✓ On-call bagged green waste collections in unlimited quantities (four collections per year)
- ✓ Four special community clean-up events per year
- ✓ Alternative to 96 gallon carts- Upon request, if you have space limitations, you may receive either 65 or 35 gallon carts
- ✓ Roll-out service- upon request, for qualifying elderly and disabled customers
- ✓ Multi Family Customers (3 or more units, Condominium and Town Homes) - On-call collection of bulky items and certain electronic devices with a 2 item per collection limit (four times per year total)

ADDITIONAL SERVICES Available Upon Request

Additional Carts, Each:	\$15.00/quarter (\$11.25/quarter with senior discount)
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Additional (more than two/year) on-call collection of bulky items and certain electronic devices:	\$25.00 per collection (\$18.75 with senior discount)
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Scooter Service: For any customer who requests this service or for difficult-to-service residential premises (such as some hills or cul-de-sacs where collection vehicles cannot safely drive):	once a week collection	\$16.40/quarter (\$12.30 with senior discount)
	twice a week collection	\$26.23/quarter (\$19.67 with senior discount)

Roll-out/backyard service: This service means Burrtec brings carts to the curb to be serviced by collection vehicle and returned to the back yard or other designated location for an additional fee of:

For qualifying customers:	free
Once a week collection:	\$32.81/quarter (\$24.60 with senior discount)
Twice a week collection:	\$52.46/quarter (\$39.34 with senior discount)
Designated location, if any:	_____

Residential Bin Rentals and Temporary Roll-Off Services: Available upon request by calling our customer service department at 1-800-325-9417.

CUSTOMER BILL OF RIGHTS

What We Will Collect. We will collect residential refuse, green waste and commingled recyclables in carts we provide, within one week of your requesting services. You must place refuse, recyclable materials, and green waste in the appropriate carts. Materials placed outside of carts will not be picked up unless previous arrangements have been made as described below. Please remember that the County requires you to put out carts for collection no earlier than 5:00 pm on the day before scheduled collection and retrieve them no later than 8:00 pm on the day of collection or 2 hours after collection, whichever is later.

We Will Not Collect Hazardous Waste. *State law prohibits disposal of hazardous materials and certain electronic devices in your trash.* These include: most paints, pesticides, petroleum derivatives such as motor oil and solvents, electronic devices such as cathode ray tubes (as in TV and computer monitors), LCD and plasma screens. Other items banned from disposal include batteries, thermostats, computers, telephones, answering machines, radios, stereo equipment, tape players/recorders, phonographs, videocassette players/recorders, calculators, aerosol cans, fluorescent lights, and certain mercury-containing devices. If these items are identified in your trash, your cart will be tagged and not collected. Certain electronic devices may be separately collected as described below. For additional safe and legal disposal options, call (888) CLEAN LA or visit www.CleanLA.com.

When We Will Collect. We will make collections once a week (or twice a week if you have selected this service) between the hours of 6:00 a.m. to 6:00 p.m. on the same day of the week indicated on your invoice (Monday through Friday) each week. If your scheduled collection day falls on or after a holiday, during a holiday week, collection will be delayed by one day (Friday customers will have their collection on Saturday). If you subscribe to twice a week collection one or both collection days may be delayed by one day. The holidays we observe are Memorial Day, Independence Day, Labor Day, Thanksgiving, Christmas and New Year's Day. Should there be a permanent change in your scheduled collection day, we will notify you in advance. If we miss your collection, please call us and we will return to pick it up, without charge, on the same day if you call before 3:00 p.m. or on the next collection day if you call after 3:00 p.m. We will resolve any other complaints within the same time period.

Where We Will Pick Up. You must set your carts at the curb unless you have roll-out service. If we agreed to collect on private driveways or pavement, we will ask you to sign a waiver of damage liability and/or indemnification. We must repair or replace, to your satisfaction, damaged property, and reimburse you for cost of personal injury, caused by our negligence or willful acts or omissions. In addition to enforcing your rights under the franchise agreement, you may institute civil suits allowed under law.

We Can Bring Your Carts Out To The Pickup Point (Roll-Out Service). At no additional charge, for residential customers who certify they are not able-bodied or are elderly (over the age of 62) and have no able-bodied person residing in their household, we will provide roll-out services (on-premise collection) of all weekly collection services: refuse, recyclable materials, and green waste collection, as well as the annual curbside clean-up event, holiday tree pick-ups, and additional on-call pickups. These services are also available to any other customer upon request at the charge listed on your subscription order.

Alternatives To Fully Automated Carts. If you have space restrictions at your container storage or set-out site, you may request alternatives to 96 gallon carts, in the same aggregate capacity, free of charge.

Scooter Service. At a charge listed on your subscription order, this service is available to difficult to service areas, such as cul-de-sacs or hills, where automated collection vehicles cannot safely drive or to any other customer upon request.

Weight Limitations of Carts. The weight limit for each automated cart is as follows: 96 gallon Cart = 330 lbs., 65 gallon cart = 225 lbs., 32 gallon cart = 120 lbs.

Replacement/Removal/Repair. At no additional charge, we will deliver, exchange or remove carts within 7 days of your request, including damaged or stolen carts. We will remove graffiti from carts within 5 days of your request, or within 48 hours if the graffiti consists of picture or written obscenities, weekends excepted.

Annual Curbside Clean-Up Event. We will conduct a Clean-Up Event once a year. We will collect unlimited amounts of bulky items, excess solid waste, up to 2 passenger car or pickup truck tires, and certain electronic devices free of charge. We will notify you of the annual Clean-Up Event two weeks in advance with a description of the types of items that will be collected.

Holiday Tree Pickups. At your request, we will collect your holiday trees (such as Christmas trees and Hanukkah bushes) placed at the curb on your regularly scheduled collection day between December 26th and January 14th. You must strip them of ornaments, garlands, lighting, tinsel, flocking and stands.

Unlimited On-Call Bagged Green Waste Pickups: We will collect extra green waste set out at the curb in bags at no additional charge, on your regularly scheduled pickup day, 24-hour minimum advance notice required.

Two On-Call Pickups of Bulky Items and Certain Electronic Devices: You may request 2 pickups of bulky items and certain electronic devices each year at no charge on your next regularly scheduled pickup day if you call us at least 24 hours in advance. Multi-family customers (3 or more units, Condominiums and Town Homes) will receive 4 total on-call bulky item collections, with a 2 item per collection limit. Examples of bulky items include discarded furniture (such as chairs, sofas, mattresses, box springs, and rugs); appliances (such as refrigerators, range, washers, dryers, water heaters, dishwashers, plumbing, and other similar items). We will accept the following electronic devices: cathode ray tube (CRT) devices (including televisions and computer monitors); LCD devices (desktop monitors, laptop computers and televisions); plasma televisions.

Additional On-Call Pickups of Bulky Item and Certain Electronic Devices: You may also request pickups of bulky items and electronic devices, as described above, in excess of twice a year (or four per year for multi-family customers) on your next regularly scheduled pickup day, at the charges listed on your subscription order, if you call us at least 24 hours in advance.

Additional Customer Options Regarding Recyclables: Customers may donate or sell any or all of their recyclables to persons other than Burrtec.

When You Must Pay. Burrtec bills residential services three-months in advance. We will mail your bill on or before the 1st day of your billing period, for example, on April 1st for the billing period of April, May and June. Your bill is due no later than the last day of the first month, for example on April 30th. If we do not receive payment by the last day of the second month, for example, May 31st, your bill will become delinquent and an additional 10% per annum fee will be added to the balance. We may terminate your service if you do not pay your service fees by the end of the billing cycle, for example, June 30th. There will be a charge of \$25 to restart the service after a service interruption and a \$25 fee on returned checks.

Customer Termination Rights And Right To Self-Haul: You may terminate service without cause at any time by giving us 90 days notice. You may also terminate service immediately in the event of certain emergencies or by giving us 30 days notice, if we fail to provide service (such as missing pickup or failing to timely repair or replace carts) or we bill you incorrectly. You also have the right to self-haul all or some of your waste in addition to, or instead of, subscribing to our service.

We will refund any overcharges (including advance payments for services that you subsequently cancel) within 30 days after we receive them. We will pay you interest on overcharges (other than advance payments for subsequently canceled services) at 10% per annum from the date of the overcharge until the date refunded.

Where You Can Contact Us. You may call us regarding service or complaints toll free at 1-800-325-9417 between 8am and 5pm weekdays, except holidays. You may come to our office located at 1017 W. Gladstone St, Azusa, CA 91702, mail correspondence to our office address or via e-mail at bws@burrtec.com. If we do not satisfactorily resolve any complaint; you may call the County at 1-888-253-2652.

We Do Not Discriminate. If you are entitled to service, we will not discriminate against you on account of race, creed, color, sex, gender, national origin, ancestry, religion, age, physical or mental disability, marital status, or political affiliation.

Rights Of Privacy. We will observe and protect your rights of privacy and trade secrets. Unless you give us permission, we will not reveal any information identifying you or the composition or contents of your solid waste to any person except the County or if required by law.

Thank You For Allowing Burrtec To Serve You!